



**EDUCATION ASSOCIATION OF SOUTH AFRICA (EASA)
OPVOEDKUNDE VERENIGING VANSUID-AFRIKA (OVSA)
MOKGAHLO WA THUTO WA AFRIKA BORWA
INHLANGANO YEZEMFUNDO ENIGIZIMU AFRIKA**

CONSTITUTION

(Amended 1992, 2002, 2005, 2006, 2010 and 2012)



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1. NAME

The name of the association is The Education Association of South Africa (abbreviated as EASA), hereafter called the Association.

In selected other South African languages, the Association will be known respectively as Mokgahlo wa Thuto wa Afrika Borwa, Inhlango Yezemfundo Enigizimu Afrika, and Opvoedkundevereniging van Suid-Afrika

2. LEGAL CAPACITY

The Association is a corporate body which acts under its own name in a corporate capacity. The Association aims to function and act in such a way that it achieves the aims and fulfils the obligations expounded in the constitution.

3. VISION

EASA strives to promote excellence in educational research and science by means of interactive network formation and inclusive discourse by focusing on education, training and community development.

EASA strives to promote excellence in educational research and practice in South(ern) Africa by means of networking and inclusive discourse.

4. AIM

EASA aims to further the science of Education in particular and teaching in general by directing its actions towards the following objectives:

- a. encouraging and promoting educational research;
- b. promoting and coordinating educational research projects of inter-institutional and national interest;
- c. publishing scientific articles in the field of Education;
- d. acting in an advisory capacity with regards to problems in education, teaching, educator training and the community;
- e. promoting contact with educational associations and institutions both in South Africa and other countries
- f. recognising extraordinary contributions in the field of Education and exceptional services rendered to the Association and
- g. building and promoting of the image of education as a science.

5. MEMBERSHIP

5.1 Becoming a member and termination of membership

- a. Upon payment of full conference fee, all delegates who attend the annual EASA conference become members of the Association.
- b. Members who don't attend the annual conference are required to pay the full membership fee.
- c. Delegates to the annual conference who only pay for and attend specific days of the conference (as opposed to the whole conference), are required to pay the full membership fee.
- d. A member automatically forfeits his/her membership if his/her membership fee remains in arrears for a period longer than one year

5.2 Categories of membership

- a. Individual members with an interest in education. This category includes academics in faculties of education, educators in departments of education and individuals in organisations related to the field of education.
- b. Educational institutions, associations or organisations that aim to promote education and teaching.
- c. Postgraduate students in the field of Education.
- d. In exceptional circumstances individuals without a direct relationship to education may be allowed to become members.

5.3 Qualifications for membership

One of the following will suffice – and must be read in conjunction with 5.2d:

- a. Individuals in possession of recognised professional qualifications in the field of Education.
- b. Individuals involved in teacher training and/or research and/or community engagement in the field of Education.
- c. An educational training institution, association or related organisations.
- d. Postgraduate students in the field of Education.

5.4 Privileges of members

- a. Members receive all publications of the Association free of charge.
- b. Members receive all the particulars related to the annual conference.
- c. Members are allowed to vote at the Annual General Meeting.
- d. Members nominate and then vote for the position of incoming chair annually and for the positions of secretary and treasurer every 3 years.
- e. Members are privileged to become part of EASA's Special Interest Groups.
- f. Members receive preference when EASA's annual awardees are nominated.

6. MANAGEMENT

6.1 Composition of the Executive Committee (Exco)

The composition of the Exco is the prerogative of the Exco under the leadership of the current chair.

- a. An outgoing Chairperson to serve in support of the current Chairperson for a term of one year;
- b. A current Chairperson to succeed the outgoing Chairperson and to serve a term of one year;
- c. An incoming Chairperson to succeed the current Chairperson in the year following his/her term of office. Every third incoming Chair represents EASA at WERA for a minimum term of 3 years, with the option of an extension for a period of 3 years approved by the Exco;
- d. A Secretary nominated by EASA members and elected by the Exco on a three yearly basis - the term of office can be extended to more than one term after due process is followed to appoint a new secretary;
- e. A Treasurer nominated by EASA members and elected by the Exco on a three- yearly basis - the term of office can be extended to more than one term after due process is followed to appoint a new treasurer;
- f. The Executive Editor of the SAJE nominated by the Exco and ratified by EASA members on a five yearly basis;
- g. The Convener of the organising committee for the upcoming conference;
- h. The website coordinator to be appointed by Exco for a three-year term;
- i. The Special Interest Group Coordinator appointed by Exco for a three-year term.
- j. The member for International Collaboration and Postgraduate Student Involvement appointed by Exco for a three-year term.
- k. Co-opted member(s) – Exco has the authority to co-opt an additional member or additional members for a period of one year.

6.2 Election of the Executive Management

- a. Written and electronic nominations are requested from all EASA members before the final date of 31 August.
- b. Members of Exco as stipulated in 6.1 are elected at a subsequent Exco meeting and ratified at the Annual General Meeting by all the paid-up members present who are eligible to vote.
- c. A person is only elected by the Exco if he or she has gained an absolute majority of votes by the members present and voting.

6.3 Exco meetings

- a. The Exco meets at least three times per annum: at the January EASA Conference, during March and during September. The latter meeting is normally hosted by the following year's Conference host institution.
- b. A quorum comprises half the number of serving members plus one person.
- c. Notices of Exco meetings must be forwarded by post or electronically to members at least fourteen days prior to each meeting.
- d. Minutes of Exco meetings must be forwarded to all members of Exco within 21 days of the meeting.
- e. Exco makes decisions on the basis of consensus, and when consensus is not reached, decisions by majority of votes will stand.
- f. Travelling and subsistence costs to attend Exco meetings are as standard practice paid by the Exco member (with the support of his/her institution). In exceptional circumstances and finances permitting, travelling costs may be paid by the Association (refer to 9g for clarification).

6.4 Authority and duties of the Exco

- a. Attends to the general management and organisation of the Association's activities.
- b. Through the position of the Secretary and via consultation with the current and outgoing Chairperson, accepts or rejects applications for membership.
- c. Co-opts members to supplement co-opted vacancies which occur in Exco.
- d. Convenes the Annual General Meeting (preferably during the annual conference).
- e. Confers EASA awards on persons who have made an exceptional contribution to Education, teaching and training in terms of the criteria approved at the Annual General Meeting.
- f. Determines the membership fee on an annual basis.
- g. Is empowered to terminate the membership of any member.
- h. Is empowered to terminate the term of office of any member of Exco.
- i. Compiles an annual report of its activities which is delivered to the Annual General Meeting by the Chairperson.
- j. Is responsible for the recruitment of members and marketing

7. EDITORSHIP OF THE SOUTH AFRICAN JOURNAL OF EDUCATION

- a. The Executive Editor of SAJE is nominated by the Exco and ratified by the membership at an Annual General Meeting or Special General Meeting – in a five year cycle. Exco may extend/shorten the term after due process.
- b. Editorship normally rotates between institutions every five years. If the term of office of the editor is extended, the editorship and institution must rotate after the end of the editor's extended term.
- c. To facilitate the movement of the SAJE between institutions, institutions wishing to host the journal (including the current host, if it wishes to host the journal again) must, at the end of the 3rd year of the current host's tenure, present an official proposal for the hosting of the journal to the Exco for consideration. If approved by Exco, such a proposal must be ratified by the majority of members present at the Annual General Meeting.
- d. The Editorial Committee comprises of an Executive Editor, an associate editor, an administrative and publishing editor, a language editor and an editorial board consisting of national and international scholars.
- e. The Editorial Committee serves a term of two years, which may be extended by a further two years by the Executive Editor once rectified by the Exco.
- f. The selected Executive Editor is required to announce his/her Editorial Committee within one month of election, which shall be confirmed by the Exco during the first Exco meeting usually held in March.
- g. The Editorial Committee serves a term of two years, which may be extended by a further two years by the Executive Editor once rectified by the Exco.



8. CONFERENCE

- a. An Association conference is organised annually.
- b. The conference is hosted by a guest institution proposed by Exco and approved at the Annual General Meeting.
- c. The conference is organised by a conference organising committee from the host institution.
- d. The convener of the committee must be associated with the guest institution, and becomes a member of Exco in the year prior to the conference.
- e. The composition of the conference organising committee is left to the discretion of the guest institution.

9. FINANCES

- a. All funds received are deposited in a bank account of the Association and Exco is responsible for managing the finances according to sound financial principles.
- b. Cheques and withdrawal forms are signed by the Treasurer, on the understanding that members may revise the procedure at each Annual General Meeting.
- c. The Treasurer keeps a proper account of all monetary transactions and delivers an annual report to the Annual General Meeting.
- d. The books are annually audited by a qualified person or persons as appointed by Exco.
- e. The Secretary, Treasurer and the Executive Editor of SAJE receive annual honoraria as determined by Exco.
- f. EASA may support the travel costs of the EASA representative to one WERA meeting per annum, up to a limit of R20 000 per year, funds permitting.
- g. EASA will, funds permitting, refund Exco members for reasonable travel cost (excluding flights) to attend Exco meetings.
- h. EASA will, funds permitting, pay the EASA conference registration fee for Exco members.



10. SPECIAL INTEREST GROUPS

- a. Special Interest Groups can be formed or dissolved by a decision ratified at an Annual General Meeting.
- b. Every Special Interest Group compiles regulations, which determine its structure and functioning within the framework of the Constitution. Such regulations must be approved by the Annual General Meeting.
- c. The coordinators of Interest Groups function under the jurisdiction of the Exco member responsible for SIG's.

11. MEETINGS OF MEMBERS

- a. An Annual General Meeting is held at least once per annum.
- b. A Special Members' Meeting shall be convened by Exco within three months of a written request, undersigned by at least ten members, being received by the Chairperson.
- c. One month's written notice must be given for all Annual General Meetings.
- d. Every paid-up member is entitled to one vote for every matter decided by voting at an Annual General Meeting.
- e. The Chairperson has an ordinary vote and a casting vote.
- f. Voting occurs by the raising of hands, except if the Meeting decides to use a different procedure.

12. AMENDMENTS TO THE CONSTITUTION

- a. The Constitution may only be amended at a legally constituted Annual General Meeting or a Special Members' Meeting.
- b. Written notice of the proposed amendment(s) and notice of the meeting must be sent to all members of the Association.
- c. Amendments to the Constitution may only be made if the majority of members present at the Annual General Meeting vote in favour thereof.
- d.

13. DISSOLUTION OF THE ASSOCIATION

- a. The Association may be dissolved at an Annual General Meeting or Special Members Meeting if the majority of members present vote in favour of such a proposal.
- b. In the event of the dissolution of EASA, the Association's assets are to be transferred to the South African Journal of Education.





CONSTITUTION

(Amended 1992, 2002, 2005, 2006, 2010 and 2012)